# **Optional Service Credit Purchase (OSC) – ACH Payment**

The payment website can be accessed 2 ways to make a one-time payment:

PERA website https://www.nmpera.org/for-members/make-a-payment/

1. Click on Make a Payment



E-Bill website directly https://www.e-billexpress.com/ebpp/PERAofNM/

- 2. Enter **PERA ID**
- 3. Enter PERA ID in Confirm PERA ID

\*The PERA ID can be found on your service agreement\*

# ADDITIONAL SERVICE CREDIT (AIR TIME) PURCHASE AGREEMENT

I John Smith SSN# XXX-XX-1234 / PERA ID - 123456 understand and accept the terms and conditions as stated and certify that am a current and vested member of PERA/JRA/MRA (CIRCLE ONE).

- 4. Click the **I'm not a robot** box
- 5. Click Next

Version and Versio	Select all squares with <b>fire hydrants</b> If there are none, click skip
ONE-TIME PAYMENT	
* PERA ID	
*Confirm PERA ID 123456	
I'm not a robot	
One-Time Payment	C A ()

### 6. Click One-Time Payment

ONE-TIME PAYMENT	
* Required Fields	
• PERA ID	
444553	
* Confirm PERA ID	
444553	
✓ I'm not a robot	recAPTCHA Privacy - Tems

- 7. Complete the following required fields:
  - Name First & Last Name
  - Phone number
  - Email address
  - Payment Amount enter amount you will be paying
  - Payment For select the type of service credit you are purchasing from drop down box, options 1 7

### Payment For:

Select Option 🗸	1-Non-Intervening Military: Is military service prior to PERA affiliated employer. May purchase a mas of 5
Select Option	years.
	2-Airtime: Normal Airtime. Max of 12 months.
1-Non-Intervening Military	3-Withdrawn Service: Previously refunded service.
2-Airtime	4-Legislative Service Credit: Representatives and Senators.
3-Withdrawn Service	5-Co-op Service: Cooperative work study training program. Max of 5 years.
4-Legislative Service Credit	6-Prior/Delayed Service: Service for New PERA affiliated employer prior to affiliation. (eligible after vesting
5-Co-op Service	with PERA)
6-Prior/Delayed Service	7-Other-See Comment: (no current applicable situations)
7-Other - See Comment	

PERA Public terry open of New Marcel				_	Home
quired Fields					
* Name	* Phone		* Payment Amount		
		Mobile 🗸	\$		
	* Email		Payment For:		
			Select Option	~ (	<u>.</u>
			* Payment Method		• Ente
					~
				* Pay Date	
				9/26/2023	<b>m</b>
			Number of Month Pur	chasing	
			Cont	inue to Paymer	nt

8. Click Citer next to Payment Method to add your ACH payment information

* Payment Amount	
\$	
Payment For:	
Select Option	~ 🗷
* Payment Method	O Enter
	~

- Account Type (select one) ٠
  - Personal •
  - Business
- Banking Type (select one)
  - Checking Account
  - Savings Account
- Name on the Account
- Routing Number
- Account #
- Re-enter Account #
- 9. Click Enter Account (this will take you back to the Home Screen to complete the remaining required fields)

Enter a Payment Method *Required Fields		×	Enter a Payment Method Required Fields	×
BANK ACCOUNT			BANK ACCOUNT	
* Account Type	*Account #	_	* Account Type	*Account #
Personal Business			Personal Business	000123456
* Banking Type	* Re-enter Account #		* Banking Type	* Re-enter Account #
Checking Account Savings Account			Checking Account Savings Account	000123456
*Name on the Account	Pay to the Order of		*Name on the Account	Pay to the
			John Smith	Order of
* Routing Number	1,123456789 1,0001234564 1111		* Routing Number	
	Routing Number Account Number		073000176	1: 123456784 1:00012345611 1111
	Make sure to use your bank account number, not your ATM o	r	BANK OF AMERICA N A	Routing Number Account Number
	Debit card number.			Make sure to use your bank account number, not your ATM or Debit card number.
By continuing this action, you authorize the information you've provided on the above account to be used for creation of a charge to the account listed above. You also affirm that the information you provided is correct, that you are a signer on the account above and there are available funds to cover the amount of any transactions that you authorize.			By continuing this action, you authorize the information you've p to the account listed above. You also affirm that the information above and there are available funds to cover the amount of any t	rovided on the above account to be used for creation of a charge row provided is correct, that you are a signer on the account ransactions that you authorize.
				Enter Account

- Pay Date enter today's date or a future date ٠
- Number of Months Purchasing enter how many months you will purchasing ٠

#### 10. Click Continue to Payment

Required Fields				
Home				
• Name	* Phone		* Payment Amount	
John Smith	5054694021	Mobile 👻	\$	8492.35
	*Email		Payment For:	
	john.smith@pera.nm.gov		2-Airtime	~ 🗷
			* Payment Method	D Ente
			BANK OF AMERICA N A **	***3456 ~
			* Pay	Date
			9/	26/2023 🛗
			Number of Month Purchasin	9
			9	
			Ontinue	to Payment

11. Click Make Payment once you've verified all entered information is correct

* Required	d Fields					
Verify	y Payment					
_						
D PA	YMENT SUMMARY	* Payment Method	Enter	Payment Terms & Conditions		
1 Paym	nent \$8,492.35	BANK OF AMERICA N A *****	3456 🗸	These Payment Terms and Conditions ("Terms") of Payment Service (the "Service"). As used in these	jovern your use of the Internet Bill Presentment and Terms, the words "we," "us," and "our" refer to the Biller you	u
		•F	Payment Date 9/26/2023	are paying. The words "you" and "your" refer to yo accepting these Terms. The words "you" and "you on your behalf.	ou as the business or consumer using the Service and r" also include any user you authorize to use the Service	Ū
				1. Erroneous Instructions. If we receive a paymer erroneous in any way, we shall have no obligation	It instruction authorized by you and the instruction is on or liability for the error.	
Payme Septen on Wee	nts confirmed before Tuesday, September 26, 202 nber 26, 2023. Payments confirmed after Tuesday dnesday, September 27, 2023.	23 6:00 PM MST will be posted ( y, September 26, 2023 6:00 PM	on Tuesday, MST will be posted	<ol> <li>Transaction Limitations. Please be aware that numbers of transfers or withdrawals that may be would exceed such limits, so we recommend you immosed on withdrawals from any account. If we set</li> </ol>	certain types of bank accounts have limits on the made per month. Your bank may refuse transfers which I check with your bank to determine what limitations are are not able to debit the amount required to cover an	×
				Print Terms and Conditions		
*Name				* Email 😮	Phone	
John Sm	hith			john.smith@pera.nm.gov	5054694021	
<ul> <li>By clicking</li> </ul>	the Make Payment button you agree to the term	is and conditions stated above.				
By clicking the account endi	he Make Payment button I, John Smith, confirm th ing in *****3456 in the amount of \$8,492.35 USD	hat today, Tuesday September 26 to be remitted to PERA. This det	, 2023, I am authorizing a bit will occur on or after W	one-time debit from my Checking ednesday September 27, 2023.	Make Payment	
If you have a	any questions regarding this transaction request,	please call 800-342-3422.			Cancel	
	T DETAILS					<u>Export</u>
	Number of Month Purchasing			Payment Amount	Payment Amount Payment For:	
•	PERA ID 444553					
<ul> <li>Image: A set of the set of the</li></ul>	9			8,492.35	8,492.35 2-Airtime 🗸 🕼	

12. A confirmation of payment will be generated

Confirmation         Thank You! Your payment has been made.         Payment Confirmation Page       Payment Date       9/27/2023         Payment Method       BANK OF AMERICA NA       *****3456         John Smith       Total Payment       \$8,492.35         Payments confirmed before Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Thursday, September 28, 2023.         If you have any further questions about payments to PERA, please contact our office at 800-342-3422 .         PERA ID       Confirmation #         444553       3100203340       \$8,492.35					
Thank You! Your payment has been made.         Print Confirmation Page       Payment Date       9/27/2023         Payment Method       BANK OF AMERICA NA       *****3456         John Smith       Total Payment       \$8,492.35         Payments confirmed before Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023. Payments confirmed after Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 28, 2023.         If you have any further questions about payments to PERA, please contact our office at 800-342-3422 .         PERA ID       Confirmation #         444553       3100203340       \$8,492.35	Confirmatio	n			
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John Smith       Total Payment       \$\$8,492.35         Payments confirmed before Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023. Payments confirmed after Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 27, 2023 6:00 PM MST will be posted on Wednesday, September 28, 2023.         If you have any further questions about payments to PERA, please contact our office at 800-342-3422.       PERA ID       Confirmation #       Payment Amount         444553       3100203340       \$8,492.35       Septem to Home       Log Out		-	Payment Method	BANK OF A	MERICA N A
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PERA ID     Confirmation #     Payment Amount       444553     3100203340     \$8,492.35       Return to Home     Log Out	If you have any further o	questions about payments to PE	RA, please contact our	office at 800-34	2-3422.
444553         3100203340         \$8,492.35           Return to Home         Log Out	PERA ID	Confirmation #		Paym	ent Amount
Return to Home Log Out	444553	3100203340			\$8,492.35
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