

**NEW MEXICO**  
**PUBLIC EMPLOYEES RETIREMENT ASSOCIATION**  
**RULES & ADMINISTRATION COMMITTEE**

**March 10, 2019**

This meeting of the Public Employees Retirement Rules & Administration Committee was called to order by Lawrence Davis, Chair, at approximately 10:12 a.m. on the above-cited date in the Senator Fabian Chavez, Jr. Board Room, PERA Building, 33 Plaza la Prensa, Santa Fe, New Mexico.

**1. Roll Call**

Roll call indicated the presence of a quorum with the following members present:

**Members Present:**

Lawrence Davis, Chair  
Dan Mayfield  
Steve Neel  
Shirley Ragin

**Member(s) Absent:**

Maggie Toulouse Oliver, Vice Chair

**Other Board Members Present:**

Claudia Armijo  
Paula Fisher  
David Roybal  
Loretta Naranjo Lopez  
Tim Eichenberg

**Staff Members Present:**

Wayne Propst, Executive Director  
Susan Pittard, Chief of Staff/General Counsel  
Dominic Garcia, Chief Investment Officer  
Greg Trujillo, Deputy Director  
Renada Peery-Galon, Administrator Services Director  
Trish Winter, Executive Assistant  
Karyn Lujan, SmartSave Plan Manager  
Anna Williams, Chief Financial Officer  
Misty Schoepner, Deputy General Counsel  
LeAnne Larrañaga-Ruffy, Director of Equity

**Others Present:**

Lenora Chavez, Retiree

**2. Approval of Agenda**

Mr. Mayfield moved to approve the agenda as published. Ms. Ragin seconded and the motion passed without opposition. [Mr. Neel was not present for this action.]

**3. Approval of Consent Agenda**

Mr. Mayfield moved to approve the consent agenda and Ms. Ragin seconded. The motion passed. [Mr. Neel was not present for this action and arrived immediately thereafter.]

**4. Current Business**

**A. Approval of 2020 Work Plan 2020**

*[Exhibit 1: 2020 Committee Work Plan]*

Mr. Mayfield moved to approve and Ms. Ragin seconded.

Ms. Naranjo Lopez expressed her concern that the work plan did not provide enough time for the committee to thoroughly review issues. Chair Davis invited Ms. Naranjo Lopez to email him with any issues that she wanted to further discuss.

The motion passed by unanimous voice vote.

**B. Report on Election Process Recommendations Implementation**

Greg Trujillo, Deputy Director/Chief Information Officer, said these recommendations were offered by Automated Election Services. The recommendations are to add a signature line and printed name line to each ballot, and that information sent to candidates be sent via certified mail with an acknowledgement receipt. These items were approved by the Board in December of 2019.

Mr. Trujillo referred to the 2020 Board election timeline which has been revised to reflect the change in the annual meeting to October from September.

Regarding voting, Ms. Naranjo Lopez pointed out that many retirees are not online and lack access to computers. Mr. Trujillo said that was not an issue since the ballots will be mailed.

The Chair supported the signature and print line, as well as the return receipt mailings to candidates, and thanked staff for their work.

**C. Discussion Regarding Public Comment Section in Board Policies and Procedures**

Chair Davis invited emails on any suggestions regarding public comment. He provided information from the Open Meeting Policy and Notice from the City of Albuquerque.

Mr. Mayfield said that one of the nearby jurisdictions limits each individual offering

public comment to three minutes, and cuts the microphone after that time.

5. **Other Business**

None was presented.

6. **Adjournment**

Having completed the agenda, Chair Davis declared this meeting adjourned at 10:20 a.m.

Approved by:



Lawrence Davis, Chair  
PERA Rules & Administration Committee

ATTEST:



Wayne Propst, Executive Director

Attached Exhibit(s):

*Exhibit 1: 2020 Work Plan*