

# PERA Request

Instructions: Please print or type in dark ink. This application must be completed in its entirety and returned to PERA via regular mail, fax, or e-mail to [noreply.records@pera.nm.gov](mailto:noreply.records@pera.nm.gov) for processing. PERA will provide two requests annually, visit our website for additional requests.

## Section 1

### Information About You

Social Security Number or PERA ID		Name (First, Middle Initial, Last)	
Date of Birth	Phone Number	E-mail Address	
Mailing Address		City	State Zip Code
Present Employer	Marital Status <input type="checkbox"/> Never Married <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed		

## Section 2

### Information About Your Request

\*Please check all that apply

☐ Send Retirement Kit - Retirement guidance and forms are also available on the PERA website ([www.nmpera.org](http://www.nmpera.org)).

☐ Estimate of Benefits\*: Requested for retirement on [up to 2 dates] \_\_\_\_\_

1. Beneficiary Name \_\_\_\_\_ Beneficiary SSN \_\_\_\_\_

Relationship to Member \_\_\_\_\_ Date of Birth \_\_\_\_\_

2. Reciprocity (check all plans that apply)   ☐ PERA   ☐ JRA   ☐ MRA   ☐ ERA/ERB

☐ Total Service Credit Verification (check all plans that apply)   ☐ PERA   ☐ JRA   ☐ MRA   ☐ ERA/ERB   ☐ VFF

☐ Purchase of Withdrawn Service:   ☐ Cost of All Years   ☐ \_\_\_\_\_ Year(s) only  
Requests for less than yearly increments will be done if Application for Pension has been submitted to PERA.

☐ Purchase of Air Time Service\*

☐ Purchase of Military Service\* (**Copy of DD214 must be attached with discharge status**)

☐ Purchase of Prior Service   **Name of Employer with Prior Service** \_\_\_\_\_  
PERA will contact the employer with the prior service with instructions on the information needed.

\*Members can obtain an Estimate of Benefits and an estimate of the cost to purchase Air Time and/or Military Service by logging in to their PERA RIO Self-Service account at <https://perass.state.nm.us/SelfService/>. Allow 30-45 days to process your estimate, service credit verification or purchase agreement. Requests with ERB service credit may take additional time to process.

Signature of Member	Date
---------------------	------